Multicultural Academy Board of Directors
Approved Meeting Minutes
Date: July 16, 2026
Time: 6:00 pm

APPROVED
Date 8/20/2026

Oath of Office
Richard DeBacker was reappointed to the Board of Directors and took the Oath of Office. 6:06 pm

I. Meeting Called to Order
The meeting was called to order at 6:27 pm

II. Roll Call
Present:
Dr. Khalil Samaha- President
Richard DeBacker- Vice President
Charlotte Henderson-Treasurer

Excused Absence:
Hana Shalabi-Secretary

Also Present:
Angie Luck – UMC
Mohana Mukherjee Das - MA
Brittany Cook – BMCC
Sultan Farha - MA

III. Approval of Agenda
A motion was made by Richard DeBacker and second by Charlotte Henderson that the agenda for the July Regular Board Meeting be approved. The motion passed unanimously.

IV. Approval of Minutes
A motion was made by Richard DeBacker that the minutes be approved for the June 18, 2026 Regular Board Meeting second by Charlotte Henderson. The motion passed unanimously.

A motion was made by Charlotte Henderson that the minutes be approved for the June 18, 2026 Budget Meeting second by Richard DeBacker. The motion passed unanimously.

V. Correspondence
A. None

VI. Reporting
A. Principal's Report

Teachers
- Summer School is in progress (June 29 – August 6, 2026).
- Summer Enrichment Program (June 29 – July 16, 2026).
- High School curriculum finalized for the 2026–2027 school year.
- New department established: Student Support Coordinator
- New position created: Academic Success Coordinator
- Master schedule development is in progress.
- Staff continue preparing classrooms, curriculum, and systems for the opening of school.
- Stem curriculum work in progress.

Students and Programs
- Summer School and Enrichment programs continue with strong student participation.
- On-going planning for academic interventions and student support.
- Enrollment for the 2026–2027 school year continues.
- Enrollment status as of July 16, 2026: 346_____.

Parents
- Robocalls, emails, text messages, and enrollment outreach continue to keep families informed throughout the summer.

B. Administrative Report – UMC

Epicenter

All documents have been submitted as required.

July 2026	Date Due	Date Submitted
Board Agenda – July (5 Business Days Before Meeting)	7/9	7/8
Organizational Board Agenda (5 Business Days Before Meeting)	7/9	7/8
State Aid Note Program Requirements	7/10	7/8
DS-4168 Report of Actual Days and Clock Hours of Pupil Instruction	7/10	7/1
Asbestos 3 Yer Inspection (initial and re-inspections every three years – if needed)	7/31	NA
Asbestos Certification & Training	7/31	NA
Fourth Quarter Financial Statement from 2025-2026	7/31	
Lease Renewal Certifications	7/31	
Management Contract – New, Amendments or Renewals	7/31	7/2
Elevator Inspection	7/31	NA
Boiler Inspection	7/31	NA
Cardiac Emergency Response Plan	7/31	7/1
Services (transportation, maintenance, food service, etc.) Contracts	7/31	
PSA Board Member Annual Conflict of Interest Disclosure	7/31	
Child Care/Preschool Licenses	7/31	NA
Matriculation Agreements	7/31	NA
Board Member Roster	7/31	
Organizational Meeting Proposed Minutes & Attachments (8 Business Days After Approved)	7/28	
Proposed Board Minutes & Attachments – July (8 Business Days After Approved)	7/28	
Approved Board Minutes & Attachments -June (5 Business Days After Approved)	7/30	
August	**Date Due**	**Date Submitted**
Board Agenda – August (5 Business Days Before Meeting)	8/27	
Board Member Oath of Office	8/7	
2026-2027 Board Approved School Calendar/School Day Schedule	8/28	
School Contact List	8/28	
Employee Handbook	8/28	
Non-Building Lease	8/28	
Fire Marshall Inspection	8/28	
School Staff Roster	8/28	
Bills over $10,000	8/28	
Proposed Board Minutes & Attachments-August (8 Business Days After Approved)	9/1	
Approved Board Minutes & Attachments – July (5 Business Days After Approved)	8/27	
Organizational Meeting Approved Minutes & Attachments (5 Business Days After Approved	8/27	

- Meetings took place with CBIZ to review all purchase orders and payroll

Grants Expenditure

Grant Name	Expenditures	Revenue	Current/Pending
MDE Breakfast / Lunch	$	$	
Title IA	$	$	
Title IIA	$	$	
Title III LE	$	$	
Title III IMM	$	$	
IDEA	$22,980.00	$22,980.00	Deposited

General Fund Purchase Order Expenditures

General Fund Purchases	$ 121,454.27

Dated Bank Statements on Cash Flow / Payroll Escrow

Cash Flow	Payroll Escrow
$40,549.78	$3,597.35

Payable / Receivable Accounts

Pending Amounts Account Payable	Pending Amounts Account Receivable
NA	$ 313,700.24

Insurance

Name	Date Paid
Health Insurance	7/26/2026
General Liability / Bus Insurance	7/20/2026
Workman's Compensation	7/23/2026

Financial Audits

Name of Audit	Date Occurring
Pupil Accounting	**NA**

C. Financial Report

a. The Monthly Financial Report was tabled.

b. 4th Quarter Financial Statement was tabled.

D. IT Report
   a. No report given
E. Director of Operations

Transportation

- Transportation is running smoothly.

Breakfast/Lunch Program

- The breakfast and lunch programs are running smoothly.

Maintenance

- Maintenance is running smoothly; no major issues
- The maintenance team is consistently checking the safety of the building and making any necessary repairs.

Building Safety

- Building safety is running smoothly.
- The safety team is waling the premises regularly to ensure the safety of students and staff.

Purchasing

- No purchases this month.

F. Steering Committee
   a. Discussion took place regarding the re-structuring of the school.

VIII. Public Comments

A. None

IX. Board Comments

A. None

X. Scheduled New Business

A. Oath of Office
   a. Richard DeBacker was reappointed to the Board of Directors and took the Oath of Office.
B. ESP Contract
   a. No change to the ESP fee.
C. Building Lease
   a. No change to the building lease.
D. Board Member Annual Conflict of Interest Disclosure
   a. All board members have filled out and returned the Conflict-of-Interest Disclosure.
E. 2026-20267 School Calendar
   a. A motion was made by Richard DeBacker that the 2026-2027 School Calendar be adopted as presented and second by Charlotte Henderson. The motion passes unanimously.
F. State Aid Note
   a. Phase 2 will begin in August.
G. 2026-2027 Staffing
   a. Work continues to interview possible candidates.
H. DPS Academy
   a. Tabled until next meeting.
I. Enrollment/Recruiting
   a. Current enrollment is 346.
   b. Block parties will take place in neighborhoods with ice cream trucks.
J. Building Storage
   a. Re-organizing of the storage unit is taking place. Waiting for roof repairs.
K. Building Maintenance
   a. Work on changing the broken window and replacing the canopy.

XI. Extended Comments

A. Public
   a. None
B. Board Members

XII. Confirmation of Next Meeting

A. August 20, 2026

XIII. Adjournment

Richard DeBacker made a motion to adjourn Charlotte Henderson second. Meeting adjourned at 6:35 p.m.

Minutes respectfully submitted,

Angela T. Suck _____ 8/20/2026

Recording Secretary

Date

Approved by the Board of Directors at its August 20, 2026 meeting.

Hana Shalabi

Board Secretary

8/20/2026

Date